



**BOARD OF DIRECTORS MEETING MINUTES**  
**Tuesday, August 18th 2020 at 8:00 am**  
**VIA ZOOM**

**CALL TO ORDER:** 8:07 a.m.

**BOARD MEMBERS IN VIRTUAL ATTENDANCE:** Heather Zadina, Jon Slutsky, Linda Kinzli, Kristi Cannon, Ben Parson, Mary Council, Anita Hardy, Jami Sterkel, Ashlee Lease, Katie Whitman, Jason Bustos, Tracey Jensen

**BOARD MEMBERS NOT IN ATTENDANCE:** Aaron Gray

**OTHERS IN ATTENDANCE:** Kelly Houghteling (Town Administrator), Kallie Cooper (Wellington Colorado Main Street), Mary McCaffrey (Executive Administrator)

**CONFLICT OF INTEREST:** None

**APPROVAL OF AGENDA:**

Motion: Approve Agenda

Move: Linda Kinzli

Second: Kristi Cannon

No discussion

Approved by all present

**REVIEW MINUTES**

Dan Stattler's and Ashlee Lease's name misspelled

Approved as amended

**INTRODUCTION OF VISITORS – no visitors**

**TOWN OF WELLINGTON REPORT – Kelly Houghteling**

- Given direction by board of trustees for economic development services. Kelly will be putting out a request for qualifications to for an economic development position. She will be posting this week with deadline of mid-September for applicants.
- Town received \$500,000 in CARES Act funding credit. Town will need letter from Main Street and Chamber before September 8th so she can send to Department of Local Affairs and then to the Board of Trustees.

The cash in lieu for water for new development was increased by the Trustees to \$67,586 per home.

## **MAIN STREET PROGRAM – Kallie Cooper**

- Trick or Treat proposal was sent to Larimer County. She will keep us posted on outcome
- Main street gathering nominations for two seats on Main Street Board.
- Working on Graduate Status. If approved they will be 1 of 6 Main streets at graduate program status in the state.
- Working on Cares Act proposal with Tracey Jensen for Main Street

## **Administrator report- Mary McCaffrey**

- Back to Business Friday complete. Mary and Kallie will be purchasing more items at Walmart, thanks to Heather at Tabby Road for \$150 donation
- Newsletter Complete, will be posted on Social media and out to members by email this afternoon
- Recap on Happy Hour Highlight event. 18 attendees. Kristi did a great job with her presentation
- Looking to purchase a plaque for Papa's table and Pizza Palace for 3<sup>rd</sup> place in NOCO's best-Task Force is working on this

## **CHAIRMAN REPORT – Jon**

- The board has 3 open seats coming up. Seats coming up are Jon Slutsky, Linda Kinzli and Mary Council
- Jon asked for board approval for a nominating committee consisting of Bert McCaffrey with Business Card Factory (assigned as Chair for the committee), Kelly Eklund with Wellington Eye Care and Greg Schreiner with Silver Reef Organics  
Motion: That we approve a nominating committee to help with the selection process of new board members  
Moved: Mary Council  
2<sup>nd</sup>: Ben Parsons  
Timeline was discussed for filling open seats  
Approved by all present
- The Cares Act proposal was presented by Kristi Cannon and Kallie Cooper. The task of completing the proposal will be part of the COVID task force committee.

## **TREASURER'S REPORT – Katie Whitman**

- Net Income on the P&L is at \$16,025.00
- Budget-Annual dinner income was taken off the budget item line for this year
- Chamber Bucks: we are waiting for final statement to close out account, balance as of now is at \$1300. Katie did verify that if the account is closed and we have Chamber Bucks coming through after the account is closed, Points West will be able to run the bucks through our main account

## **Committee Reports:**

### **COMMUNITY DEVELOPMENT AND ACTIVITIES – Jason Bustos**

- Committee will be having a meeting sometime this week to discuss possible virtual events

### **BAH/ANNUAL MEETING COMMITTEE – Linda Kinzli**

- Virtual Annual meeting will be held on Nov 5th

**BUSINESS DEVELOPMENT** -Ben Parsons

- August Networking went well with Fire Department presentation
- Sept Networking event will feature Mike O'Connell with SBDC
- October Networking event will feature-Sheriff Justin Smith
- November Networking event will feature our Mayor-Troy Hamman

**MEMBERSHIP COMMITTEE** – no report

**AMBASSADOR COMMITTEE:** -No Report

**MEETING ADJOURNED at 10:01 a.m.**