



4006 Cleveland Ave / PO Box 1500 / Wellington, CO 80549 / (970) 568-4133 / WellingtonColoradoChamber.net

*Business Strong. Member Driven.*

**BOARD OF DIRECTORS MEETING MINUTES**  
**Tuesday, April 20th at 8:00 am**  
**Zoom Meeting**

**BOARD MEMBERS IN VIRTUAL ATTENDANCE:**

Jon Slutsky, Kristi Cannon, Lorilyn Bockelman, Anita Hardy, Ben Parsons, Linda Kinzli, Mary Council, Ashlee Lease, Katie Whitman, Lisa Christopherson, Tracey Jensen

**BOARD MEMBERS NOT IN ATTENDANCE:**

Jami Sterkel, Jason Bustos

**OTHERS IN ATTENDANCE:**

Mary McCaffrey, (Executive Administrator), Patti Garcia (Town Administrator), Kallie Cooper (Executive Director-Wellington Colorado Main Street)

**CALL TO ORDER:** 8:08 am

**CONFLICT OF INTEREST:** none

**APPROVAL OF AGENDA:**

Motion to approve agenda.

Moved: Jon Slutsky

Second: Linda Kinzli

Approved by all in attendance.

**REVIEW MINUTES:**

Motion to approve minutes from March 16<sup>th</sup> meeting.

Moved: Mary Council

Second: Ben Parsons

Approved by all in attendance.

**INTRODUCTION OF VISITORS – None**

**MEMBER COMMENTS: None**

**TOWN OF WELLINGTON REPORT – Patti Garcia**

- Working with Main Street programs on two grants to help promote downtown businesses by updating sidewalks, lights, trashcans, etc. 2 grants, one for \$150,000 and one for 2 million infrastructure grants.
- Leeper center and Library are now open for meetings.
- Hired Chief building official. Will no longer be using Safe Built. Will announce on Friday who they have hired.
- Under construction is a new medical center office at Meridian space and new multi-tenant building at the wellington business center
- Under Site Plan review: New multi-tenant building, new Business Complex, and a new retail (Dollar General)
- Town meeting tonight will be talking about water treatment waste plant.

## **MAIN STREET PROGRAM – Kallie Cooper**

- Selling old flower planters and replacing with new planters.
- Reusable bags still for sale at \$25 each. All sales go to the downtown sign grant fund.
- Next week Main Street will be sending out a survey to help assist with the downtown sign code and will give them a gage of what they would like to see.
- Main Street Farmer Market will run July 1<sup>st</sup> through end of August from 5:30 to 7:30. Every Thursday night. April 30<sup>th</sup> is the deadline for vendors to sign up.
- Well O Rama is on August 7<sup>th</sup> from 3pm to 7 pm. Over \$9000 raised so far in sponsorship.
- \$150K Main Street Revitalization grant is done. Kallie will be meeting with Street Scape on Thursday. They will make recommendations on benches, trash cans, etc.
- Applying for \$250K grant to go toward lighting for downtown.
- Applying for USDA development grant to address areas in all of Wellington. If grant is awarded, they are looking for people to serve on the steering committee. Kallie will let us know.

## **Administrator report- Mary McCaffrey**

- Over 400 directories will need to be stuffed with Chairman Circle brochures and delivered to various businesses in town and Cheyenne.
- NOCO magazine will be delivering magazines to Businesses that were featured in the article and will be delivering more to Mary if anybody wants extra.
- New Member packets are being assembled with most recent Newsletter.
- Mary will also be delivering Newsletter to businesses in town.
- New name tags with new logo are in the process of being ordered.
- New swag with updated logo is also being ordered.
- Kacy and I have cleaned up the website. Asking board to let Mary know if they see anything that might need to be removed or added.
- New name tags with logo
- 36 non-renewals as of today
- Mary suggested we investigate hosting a job fair for our membership businesses.

## **Chairman Report : Kristi Cannon**

- Recognition to the following committees for all their hard work: Chamber Directory LoryInn and her team, Organizational task force, Anita Hardy and her team, Community Collaboration-Tracey Jensen, Governance Committee-Mary Council, and her team
- Kristi read a thank you letter from Linda Kinzli for the food basket.
- Rescheduling of Strategic Planning retreat for June or July. Kristi is asking board members to send her dates in June and July that will not work for them so Kristi can pinpoint a date to schedule retreat.
- Board going into executive session to discuss the following items:
  - role of Executive Administrator and the pros and cons of moving this position to an Executive Director position.
  - Start discussion on Mary's 1-year review.
- Slack app was discussed. Kristi asked for input on the app and it was decided that we will have another meeting for those who would like more training.
- Motion to Move into executive Session.
  - Moved by Anita Hardy
  - 2<sup>nd</sup> -Mary Council
  - Approved by all in attendance.
  - Executive session at 9:00 am
- Motion made from executive session discussion:
  - Motion to gain workstream to move into an Executive Directors position
  - Moved by Ashlee Lease
  - 2<sup>nd</sup>-Jon Slutsky
  - Approved by all in attendance.

### **By-Laws Committee- Mary Council**

- Mary went through the by-laws and highlighted significant changes such as cleaning up verbiage, clarifying things, etc.
  - Article 2-section 4- Highlighted refunding of membership dues.
  - Section 7-Honorary Membership-Automatic renewals every year.
  - Article 4-Role of President was defined as not being part of the board of directors or committees. The President/Executive Director would be an employee and in a leadership position.
  - Article 4-Board of Directors-Significant changes. Will not be using the petition to apply to be considered a board member. Instead went with self-nomination by application.
  - Section 5- Ex-Officio membership was eliminated.
  - Article 5-recommended that officers serve a 2-year term.
  - Added new provision-section 3-Any board member can be removed of the board by 2/3 of board vote.
  - Article 10-Amendments-Recommend that board has authority to amend bylaws without membership approval.
  - Before our next meeting By-Laws committee would like to circulate these amendments to our membership so they can see what we are proposing as changes.
  - Changes will be brought back to next board meeting in May after committee has clarification on President/Executive Director title.

### **Committee Reports:**

#### **Reorganization Task Force-Anita Hardy**

- No report

#### **TREASURER'S REPORT/FINANCE and BUDGET COMMITTEE- Katie Whitman**

- No report

#### **Directory: Lorilyn-**

- No report

#### **COMMUNITY DEVELOPMENT AND ACTIVITIES-Jason Bustos**

- No report

#### **BUSINESS DEVELOPMENT : Ben Parsons**

Breakfast networking: Shelly from Better Business Bureau in May and Tracey Develin in June

#### **MEMBERSHIP COMMITTEE – Linda Kinzli-No report**

**MEETING ADJOURNED @ 10:10 a.m.**



#### **BOARD OF DIRECTORS:**

Chair: Kristi Cannon – Past Chair: Jon Slutsky – Chair-Elect: Tracey Jensen – Treasurer: Katie Whitman  
Chair, Community Events Committee: Jason Bustos – Chair, Business Development Committee: Ben Parsons – Chair, By Laws Committee: Mary Council  
Chair, Business After Hours & Annual Dinner Committee: Linda Kinzli – Chair, Women Of Wellington: Anita Hardy  
Board Member: Jami Sterkel – Board Member: Ashlee Lease – Board Member: Lisa Christopherson